



नेशनल पावर ट्रेनिंग इंस्टीट्यूट

(Ministry of Power, Govt. of India)
HPTC, Nangal, Distt: Ropar (Punjab) Pin 140124

REIMBURSEMENT OF MOBILE & INTERNET BILL

PART – I (To be filled by the officer concerned)

1. Name of the Officer : _____
2. Designation : _____
3. Mobile & Phone Number : _____
4. Amount claimed : Rs.....

Certified that the above mobile phone is in my name. I am available on mobile phone round the clock. Bill of Rs. for the month of is enclosed.

Date :.....
Place : Nangal

Signature of the Officer

PART – II (To be filled by Office)

1. Whether Mobile set is in the name of the claimant: YES/NO
2. Amount to be reimbursed as per office order no.
21 / 3 / Admn./NPTI/2542-2605 dated 14.06.2012 : Rs.....
3. Entered in Register at page no.
4. Remarks

Approved
Principal Director /HOI

Admin in-charge

JSO

Bill Checked and found correct for passed Rs.....
(Rupees.....)

Junior Accountant

DDO